

Obtaining Non-AF Accounts to Access AFSAS Mishap Data

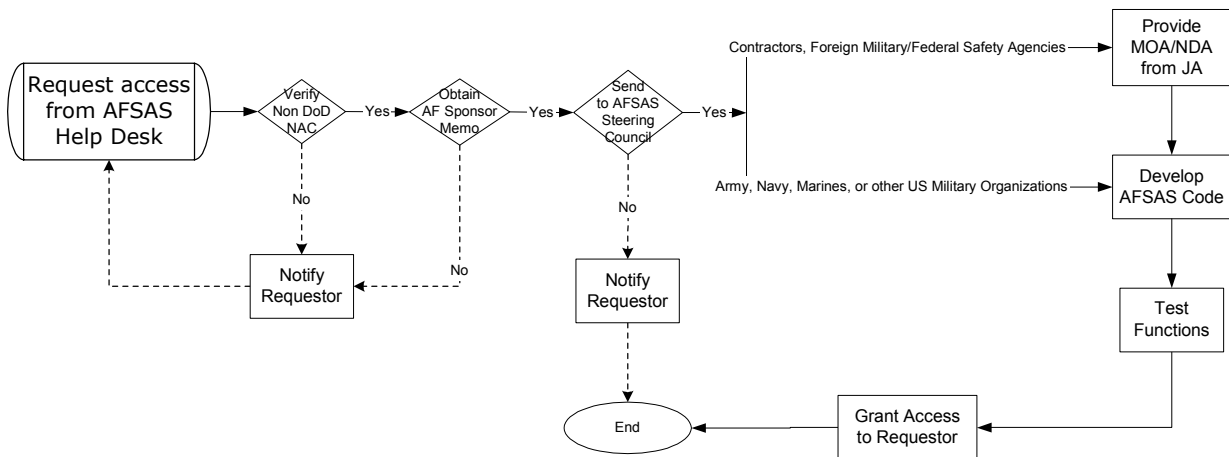
In order to run AFSAS, your AFSAS MAJCOM administrator needs to assign you a username and password. For non Air Force personnel, AFSAS enables you to access certain mishap data under required conditions. The following table lists the AFSAS mishap data accessible to different non-AF personnel.

Note Any non DoD personnel must complete the National Agency Check (NAC) before accessing AFSAS.

Non-AF Personnel	Accessible AFSAS Mishap Data	Document Required
Army, Navy, Marines, or other US Military Organizations	<ul style="list-style-type: none">• Full access to messages• Privileged data used strictly for mishap prevention purpose only• Query-only privileges	Air Force sponsor justification
Contractors and Foreign/Federal Safety Agencies	<ul style="list-style-type: none">• Sanitized data only (no access to full messages)• Mishap data limited by MDS, engine type, etc.• Report or login-specific data	<ul style="list-style-type: none">• Air Force sponsor justification• Memo of Agreement (MOA)• (Case-specifically required) Non-Disclosure Agreement (NDA) from HQ AFSC JA

The following section addresses the procedures to follow for non-AF personnel to obtain access to AFSAS mishap data, as shown in the flowchart:

Obtaining Non AF Access to AFSAS Mishap Data



1. Request to access AFSAS mishap data by calling AFSAS Help Desk at DSN 263-8200 or COMM (505) 853-8200.
2. Obtain your Air Force sponsor justification – a memo from your sponsor at Air Force justifying your need and purpose to access the AFSAS mishap data. Without it, AFSC/SEP notifies you of obtaining one in order to proceed.
3. Send AFSC/SEP via email or fax your Air Force sponsor justification in order for the AFSAS steering council to start assessing your needs. If the steering council rejects your request after the need-assessment, AFSC/SEP notifies you of the rejection of your request.
4. For contractors or foreign and federal safety agencies, you need to submit the Memorandum of Agreement (MOA), and sometimes the HQ AFSC JA-provided Non-Disclosure Agreement (NDA) if required, in order to proceed.

Note For Army, Navy, Marines, or other US military personnel, submitting the Air Force sponsor justification is sufficient.

5. With approval of the provided, required document, AFSAS development team then starts programming the needed functions.
6. When through with the coding, the AFSAS development team conducts a functional test.
7. Finally, AFSAS notifies the requestor, granting access to the requested mishap data in AFSAS.